

# NOTICE OF INTENT TO PROVIDE HOME INSTRUCTION

**This form has been revised due to changes in § 22.1-254.1 of the Code of Virginia, effective July 1, 2008.**  
**DO NOT SUBMIT THIS FORM TO THE VIRGINIA DEPARTMENT OF EDUCATION.**  
**PLEASE FORWARD THIS COMPLETED FORM TO YOUR LOCAL SCHOOL DIVISION.**

Contact information for Virginia public school divisions can be found at the following address:  
<https://p1pe.doe.virginia.gov/edudirectory/divisionList.do>.

I am providing notice of my intention to provide home instruction for the child(ren) listed below as provided by [§ 22.1-254.1](#) of the Code of Virginia, in lieu of having them attend school for the school year 20\_\_\_\_ - 20\_\_\_\_\_.

Name(s) of Child(ren)	Date of Birth	Grade Level
_____	_____	_____
_____	_____	_____
_____	_____	_____

I wish to be recognized as eligible to provide home instruction by selecting the option indicated below. (Check one below.)

- I have a high school diploma or a higher credential.**  
(Attach a copy of the documentation that shows this.)
- I have the qualifications prescribed by the Board of Education for a teacher.**  
(Attach a copy of a teaching license or a statement to this effect from the Virginia Department of Education.)
- I have provided a program of study or curriculum which is to be delivered through a correspondence course or a distance learning program or in some other manner.**  
(Attach a notice of acceptance or other evidence of enrollment showing the name and address of the school, the courses in which each child is enrolled, and a description of a program of study or curriculum you will use for home instruction. If you choose to provide a program of study or curriculum in some other manner as specified in the Code, you must submit a copy of that program of study or curriculum to the school division.)
- I have attached to this notice a statement which describes why I am able to provide an adequate education for my child(ren).**

As prescribed in [§ 22.1-254.1](#) of the Code of Virginia, I have included or will provide the school division with a description of the curriculum and evidence of having met one of the above criteria along with this Notice by August 15 of each year. If I begin home instruction after the school year has started, I will submit this Notice as soon as practicable and comply with the other requirements within 30 days of this Notice to the school division.

I understand that by August 1 following this school year, I must provide evidence of educational achievement as prescribed in [§ 22.1-254.1](#) of the Code of Virginia, which defines the requirements for home instruction.

I hereby certify that I am the parent or guardian of the child(ren) listed above.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Address  
(Please print or type.)

\_\_\_\_\_