

Licensure Points Allowed by Amherst County Public Schools
2020-2021

The following information is presented in an effort to provide communication and establish consistency among certified staff members when obtaining licensure points for school division activities. Please be aware that the approval of any professional development activity for licensure points must be confirmed by the staff member's immediate supervisor prior to using them to obtain licensure. *Reminder: By VDOE guidelines, licensure points for professional development activities and mentoring are assigned 1 point per clock hour for a minimum of 5 hours of participation, 5 points per day.

Activity	Maximum Number Of Points	Licensure Option	Contact for Information
Leadership Team Member	45	7 or 8	Principal
Professional Learning Community	90	7 or 8	Principal
*Division Steering/ Oversight Committee	45	8	H/R
*Division Planning Committee	25	8	H/R
VTSS Steering Committee/ High School Committee (full part)	45	7 or 8	Supervisor of related Workshops Assistant Superintendent
Mentor	90	6	Chief H/R Officer
Cooperating Teacher/Clinical Faculty	90	6	Chief H/R Officer
Sponsor of practicum Student	20*	6	Principal/Chief H/R Officer
Math Lead Teacher	20	6 or 7	Math/Science/Gifted Sponsor
Science Fair Coordinator	5	6 or 7	Math/Science/Gifted Sponsor
Intervention & Support Team Chair	90	7 or 8	Director of Student Services
5+ Annual Related Workshops (ie: technology, core content, etc.) core	90	7 or 8	Supervisor of related workshop
Diversity Counsel	45	8	Chief H/R Officer

PLC Special Education	45	7	Chief H/R Officer
Special Education Professional Learning Community	45	8	Director of Student Services
*Lead teacher	45	8	Chief H/R Officer

- **Division Steering Committee and Division Planning Committee** can only count points one time per committee, per licensure cycle, they will be given a certificate documenting points at the end of the school year in which they participated.
- * **Lead Teachers** facilitate four monthly department meetings (October, January, February and March) where case managers review information (book study, guidance documents, etc.) related to best practices in Special Education. Each meeting includes a collaborative assignment to complete. At the start of the next meeting, each school reviews and discusses the assignments that were submitted from the entire division.

Lead teachers must maintain sign in rosters for each meeting.

If a special education case manager misses a meeting, they can make it up by reviewing the information in it's entirety and presenting a summary paragraph. If this alternate assignment is not completed, 10 points are deducted from the overall 45 recertification points for each meeting missed.