

The Amherst County School Board met in regular session on Thursday, April 12, 2018, in the Board Room of the School Administration Office, Amherst, Virginia at 6:01 p.m.

PRESENT:               W. Michael Henderson, Chairman  
                          Priscilla M. Liggon, Vice Chairman  
                          David S. Cassise  
                          Jennifer E. Cumby  
                          Francisco D. Mayo  
                          Craig S. Terwilliger  
                          Abby J. Thompson

Haleigh Tomlin, Student Representative

ABSENT:               None

Mr. Henderson called the meeting to order, asked that a moment of silence be observed and asked everyone to stand for the Pledge of Allegiance.

Mr. Henderson asked if there were any changes to the agenda for the April 12, 2018, regular School Board meeting.

Mr. Henderson asked if there was a motion to approve the April 12, 2018, regular School Board agenda.

Upon motion by Mrs. Liggon, seconded by Mrs. Cumby and unanimously carried, the Board approved the agenda for the April 12, 2018, regular School Board meeting.

Mr. Henderson stated the next item on the agenda was presentations.

Dr. Nichols stated that he was honored to award honorary diplomas to two Amherst County Vietnam War veterans who left school to serve their country. Dr. Nichols asked Ms. Mary Mays to introduce the two Amherst County veterans that would be receiving their honorary diplomas.

Ms. Mays introduced Mr. Milton Dillard Carson, Jr., and Mr. Larry Wayne Brooks and provided a brief history on their service in the military. Dr. Nichols provided the honorary diplomas to the two veterans.

Mr. Henderson stated the next item on the agenda was a presentation by students from Amelon Elementary School.

Dr. Nichols introduced Mrs. Paulette Williams, music teacher at Amelon Elementary School. Kindergarten students from Amelon Elementary School performed a musical number for the members of the Amherst County School Board. Mr. Sales, Principal at Amelon Elementary School, thanked Board members for their support.

Dr. Nichols introduced Mrs. Lauren Leeds, music teacher at Elon Elementary School. Third grade students from Elon Elementary School performed a musical number for the members of the Amherst

County School Board. Mrs. Scott, Principal at Elon Elementary School, thanked Board members for allowing the students to perform.

Mr. Henderson stated the next item on the agenda was public comment.

Mr. Henderson asked if anyone wished to address the Board. No one addressed the Board.

Mr. Henderson stated the next item on the agenda was the consent agenda.

Upon motion by Mrs. Cumby, seconded by Mr. Terwilliger and unanimously carried, the Board approved the following consent agenda: minutes of the March 8, 2018, regular School Board meeting, minutes of the March 15, 2018, special School Board meeting, minutes of the March 22, 2018, Special School Board/Budget Work Session, confirmation of the Superintendent's personnel actions for the period March 5, 2018 through March 30, 2018 and a request by the Town of Amherst for easements for Amherst Elementary School and Amherst County High School to run sewage pipes for the town.

Mr. Henderson stated the next item on the agenda was to discuss proposed revisions to the Amherst County Public Schools' Policy Manual.

Dr. Nichols stated Board members had at their place proposed revisions to policies in Administrative, Instruction and Support Services. Dr. Nichols stated the proposed policies had minor revisions and asked the Board to wave the second reading and approve the policies as presented.

Mr. Henderson asked Board members if there were questions. There being none, Mr. Henderson asked Board members if they wished to approve the proposed policies.

Upon motion by Mr. Mayo, seconded by Mrs. Liggon and unanimously carried, the Board approved the proposed policies as presented.

Mr. Henderson stated the next item on the agenda was an update on accountability measures.

Dr. Nichols stated that Dr. Norman would not provide an update on accountability measures.

Mr. Henderson stated the next item on the agenda was the Technology Report and Gifted Plan.

Dr. Nichols stated Dr. Norman would make the introductions.

Dr. Norman introduced Mr. Joe Goldman, Supervisor of Technology. Mr. Goldman introduced members of the technology team. Mr. Goldman provided Board members an update on Shentel Internet service. Mr. Goldman also provided Board members an overview of the technology department. No action was taken.

Dr. Norman introduced Dr. Brendon Albon, Supervisor of Math, Science and Gifted. Dr. Albon introduced the TAG teachers for Amherst County. Dr. Albon presented information to the Board concerning Amherst County Public Schools Gifted Plan. No action was taken.

Mr. Henderson stated the next item on the agenda was an update from Human Resources.

Dr. Nichols stated Dr. Rogers did not have an update from the Human Resources Department.

Mr. Henderson stated the next item on the agenda was an update on Health Insurance.

Dr. Nichols stated Dr. Rogers would make the introductions.

Dr. Rogers introduced Mr. Fitz Rogers, representative for RCM & D. Mr. Rogers reviewed the results of the health insurance RFP (request for proposals). Mr. Rogers stated that Anthem's final proposal was a flat rate for health insurance for the 2018-2019 school year. Mr. Rogers also shared information with the Board regarding the dental results and implementing a voluntary vision plan for employees of Amherst County Public Schools. After discussion by the Board, Mr. Henderson asked if the Board wished to approve the health insurance carrier for the 2018-19 school year.

Upon motion by Mr. Cassise, seconded by Mrs. Thompson and unanimously carried, the Board approved Anthem as the health insurance carrier with no increase in premiums for the 2018-2019 school year. The same motion awarded the voluntary dental insurance to Met Life and the voluntary vision insurance to Eye Med for the 2018-2019 school year.

Mr. Henderson stated the next item on the agenda was budget monitoring, revenue receipts and other financial reports.

Dr. Nichols stated Mrs. Crouch would provide an update on this matter.

Mrs. Crouch stated the Board had at its place revenue receipts and budget monitoring reports for the month of March 2018. Mrs. Crouch stated the budget summary by object code and enrollment information was also at their place.

Mrs. Crouch provided the following information to the Board with two options to fund the purchase of seven school buses:

Quote for seven school buses: \$666,666

The following details two options for funding the seven school buses:

**Option I**

ACPS FY18 Capital Improvement Funds	\$200,000
Amherst County Board of Supervisors FY19 Budget	\$200,000
FY18 Savings for electrical and heating	\$126,666
Loan from Amherst County Board of Supervisors	\$140,000

The members of the Amherst County Board of Supervisors agreed to loan the school division \$140,000. Once all documentation has been submitted for the grant, the check would go to the Amherst County Board of Supervisors for repayment of the loan.

If Option I is chosen, the Amherst County Board of Supervisors will require the Amherst County Public Schools to pass the attached resolution and repayment information. Mr. Frank Wright, School Board Attorney, is currently reviewing the resolution and repayment information.

**Option II**

ACPS FY18 Capital Improvement Funds	\$200,000
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Amherst County Board of Supervisors FY19 Budget	\$200,000
FY18 Savings for Electrical & Heating	\$200,000
(Object codes 5101 & 5102 of the Budget Summary by Object Code)	
ACPS FY19 Capital Improvement Funds	\$ 66,666

If Option II is chosen, the grant check could replace the FY19 Capital Improvement Funds.

Mrs. Crouch reviewed each option with the Board.

After discussion by the Board, Mr. Terwilliger made a motion to approve Option II of the proposed plan. The motion included once the grant funds are received for the buses, the money will be deposited in the Capital Improvement Fund and if the buses can be taken to salvage yard, the money received from discarding the buses would also be deposited in the Capital Improvement Fund. The motion was seconded by Mr. Cassise and unanimously carried. Although the members of the Amherst County School Board did not select Option I, they expressed appreciation to the members of the Amherst County Board of Supervisors for their willingness to lend the money to the School Division for the purchase of the school buses.

Mr. Henderson stated the next item on the agenda was the discussion of the 2018-19 School Operational Budget.

Dr. Nichols stated Mrs. Crouch would discuss information regarding the 2018-19 School Operational Budget.

Mrs. Crouch provided Board members Option 10 of the 2018-2019 School Operational Budget. Mrs. Crouch reviewed the changes that were made in Option 10. A copy of the Option 10 is listed below. Mrs. Crouch informed the Board that Amherst County received notification on April 12, 2018, that Title II funding will be available for the 2018-19 school year. Mrs. Crouch informed the Board that the members of the Amherst County Board of Supervisors will hold its Public Hearing on the 2018-19 County Budget on Tuesday, April 17, 2018 at 7:00 p.m. The Board reviewed and discussed the Option 10 of the 2018-2019 Proposed School Operational Budget. Mr. Henderson asked if the Board wished to approve the information.

Mrs. Thompson thanked Mr. Henderson for working with members of the Amherst County Board of Supervisors. Mrs. Thompson expressed appreciation to the administrative staff for their work on the 2018-19 School Operational Budget.

Amherst County Public Schools	Notes regarding the Budget	Budget Information	Increases	Decreases	Adjusted Budget
FY18 Total School Budget		\$ 47,006,670			\$ 47,006,670
Less FY18 Child Nutrition Budget		\$ (2,214,634)			\$ (2,214,634)
Less FY18 Federal Programs Budget & Grants		\$ (3,038,326)			\$ (3,038,326)
FY18 School Operational Budget		\$ 41,753,710			\$ 41,753,710
VRS Employer Rate Change Based on mandates by the General Assembly (Professional 16.32% to 15.68%)				\$ (144,060)	\$ 41,609,650
Health Care Credit Rate Change Based on mandates by the General Assembly (1.23% to 1.20%)				\$ (6,748)	\$ 41,602,902
Utilities - Heating Oil Based on potential savings from the construction projects				\$ (100,000)	\$ 41,502,902
Utilities - Electrical Based on potential savings from the construction projects				\$ (252,000)	\$ 41,250,902
Utilities - Heating Oil Based on potential expenditures for the current year			\$ -		\$ 41,250,902
Utilities - Electrical Based on potential expenditures for the current year			\$ -		\$ 41,250,902
Health Insurance - Proposed increase based on preliminary data from RCM&D 15% increase to 2% increase \$25,540.80 per one percent increase. Revised health insurance 0% increase.	Health Insurance 0% increase		\$ -		\$ 41,250,902
Instructional Assistants (salaries & benefits) Equalize pay for instructional assistants			\$ 25,673		\$ 41,276,575
Instructional Assistants (salaries & benefits) Increase contract from 6.5 hours per day to 7 hours per day Comparison with area school divisions shows that instructional assistants hourly rate was comparable; however, the number of hours worked was different.			\$ -		\$ 41,276,575
Clerical Staff for schools and administrative office (salaries & benefits) Equalize pay for clerical staff for school and administrative staff			\$ 61,996		\$ 41,338,571
Clerical Staff for the Office of Principals (salaries & benefits) Increase contracts from 7.5 hours per day to 8 hours per day for office coverage	Pending Title II Funding or Increase in State Funding		\$ 15,787		\$ 41,354,358
Principals (salaries & benefits) Correct salaries based on years of experience	Pending Title II Funding or Increase in State Funding		\$ 54,827		\$ 41,409,185
Restore Director of Support Services to a full-time position (salary & full-time benefits) Current position is part-time with FICA benefits paid			\$ 65,814		\$ 41,474,999
Recommended Salary Corrections for Director of Academics and CFO (salaries & benefits) Correction to align with similar local and area school division salaries	Pending Title II Funding or Increase in State Funding		\$ 32,140		\$ 41,507,139
Math Specialist (1/2 salary & benefits) Position will be funded 1/2 by local dollars and 1/2 by Title I funds			\$ 29,285		\$ 41,536,424
One Teaching Positions for Monticson Middle School (salaries & benefits) Based on upcoming fifth grade students entering the sixth grade	Moved another position from ACHS to MMS		\$ 53,242		\$ 41,589,666
One percent (1%) Salary Increase for all Employees (salaries & benefits) \$316,111 per one percent - 1%			\$ 316,111		\$ 41,905,777
Attrition can be used to offset the deficit because Title II funding has been confirmed. On Thursday, April 12, 2018. DOE confirmed that Title II funding will be available for next year.				\$ (116,557)	\$ 41,789,220
Two School Buses Continue to replace school buses for safety and reliability			\$ -		\$ 41,789,220
Changes to FY18 Total School Operational Expenditures to Reflect Proposed FY19 School Operational Budget		\$ 41,753,710	\$ 654,875	\$ (619,365)	\$ 41,789,220
Child Nutrition Budget Reflect actual expenditures, equalize salaries for cafeteria employees, and provide a two percent (2%) salary increase		\$ 2,214,634	\$ 37,768		\$ 2,252,422
Federal Programs and Adult Education Expenditures No changes to the Federal Budgets at this time		\$ 3,038,326			\$ 3,038,326
Changes to FY18 Total Expenditures, Child Nutrition & Federal Programs & Grants to Reflect FY19 Budget Estimates		\$ 47,006,670	\$ 692,663	\$ (619,365)	\$ 47,079,968

SUMMARY OF THE FY19 SCHOOL OPERATIONAL BUDGET					
Changes to FY18 Total School Operational Expenditures to Reflect Proposed FY19 School Operational Budget		\$ 41,753,710	\$ 654,875	\$ (619,365)	\$ 41,789,220
Child Nutrition Budget		\$ 2,214,634	\$ 37,788	\$ -	\$ 2,214,634
Reflect actual expenditures					
Federal Programs and Adult Education Expenditures		\$ 3,038,326	\$ -	\$ -	\$ 3,038,326
At this time there are no changes to the Federal Budgets					
Changes to FY18 Total Expenditures, Child Nutrition & Federal Programs & Grants to Reflect FY19 Budget Estimates		\$ 47,006,670	\$ 692,663	\$ (619,365)	\$ 47,079,968
<b>PROPOSED REVENUE PROJECTIONS FOR FY19</b>		<b>FY18 Budget Information</b>	<b>Increases</b>	<b>Decreases</b>	<b>Adjusted Budget</b>
Revenue from Sales Tax		\$ 4,947,105	\$ -	\$ (6,088)	\$ 4,941,017
Revenue from State Funds		\$ 21,569,137	\$ 554,830	\$ (216,232)	\$ 21,907,735
Revenue from Other Local Funds		\$ 1,083,379	\$ -	\$ (45,000)	\$ 1,038,379
Revenue from Amherst County Board of Supervisors Based on FY18 Appropriation		\$ 14,154,089	\$ -	\$ (252,000)	\$ 13,902,089
Total State / Local Revenue for FY19 *Based on the FY18 Appropriation by the Amherst County Board of Supervisors		\$ 41,753,710	\$ 554,830	\$ (519,320)	\$ 41,789,220
Child Nutrition Revenue for FY19		\$ 2,214,634	\$ 37,788	\$ -	\$ 2,252,422
Federal Programs and Grants FY19		\$ 3,038,326	\$ -	\$ -	\$ 3,038,326
<b>TOTAL PROPOSED REVENUE FY19 SCHOOL OPERATIONAL BUDGET</b>		<b>\$ 47,006,670</b>	<b>\$ 592,618</b>	<b>\$ (519,320)</b>	<b>\$ 47,079,968</b>
Deficit Carried Forward					\$ (0)

Mr. Henderson asked if the Board wished to approve the proposed 2018-19 School Operational Budget.

Upon motion by Mr. Mayo, seconded by Mrs. Liggon and unanimously carried, the Board approved Option 10 of the School Operational Budget.

Mr. Henderson stated the next item on the agenda was an update on facilities.

Dr. Nichols stated Mr. Cocke did not have an update on facilities.

Dr. Nichols stated a list of student suspensions for the month of March 2018 was available on BoardDocs.

Mr. Henderson stated the next item on the agenda was additional items from the Superintendent.

Dr. Nichols stated the Amherst County School Board will recognize retirees on Thursday, April 26, 2018, at 6:00 p.m., in the Public Meeting Room of the School Administration Office.

Dr. Nichols shared information with the Board regarding participation and results of the District Science Fair.

Dr. Wells updated the Board on the Amherst County High School "Day of Giving." Dr. Wells stated approximately 600 students and staff participated. Dr. Wells stated he received many positive remarks from teachers, students and community members.

Dr. Wells informed Board members the Honey Bee Festival would be held at Amherst County High School on Saturday, April 21, 2018, 10:00 a.m. – 5:00 p.m.

Mr. Henderson stated the next item on the agenda was public comment.

Mr. Henderson asked if anyone wished to address the Board. No one addressed the Board.

Mr. Henderson stated the next item on the agenda was items from School Board members.

Ms. Tomlin stated she enjoyed participating in the "Day of Giving". Ms. Tomlin stated she enjoyed the presentations by the students.

Mr. Cassise expressed appreciation to the administrative staff for their work on the FY19 School Operational Budget. Mr. Cassise thanked the members of the Amherst County School Board and the members of the Amherst County Board of Supervisors for their work on the FY19 School Operational Budget.

Mr. Terwilliger stated it seemed like yesterday the Board was talking about how great the start of school was and now it is the end of the school year.

Mrs. Thompson asked if there could be a presentation to the members of the School Board with regards to the CTE Programs and the opportunities that are provided to students.

Mr. Mayo thanked everyone for their work on the FY19 School Operational Budget. Mr. Mayo expressed appreciation to the members of the Amherst County Board of Supervisors for their funding. Mr. Mayo stated he enjoyed the presentations by the students from Amelon Elementary School and Elon Elementary School. Mr. Mayo stated he attended an awards ceremony at Amelon Elementary School. Mr. Mayo congratulated Ms. Tomlin on her upcoming graduation.

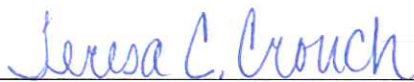
Mrs. Cumby congratulated the two veterans who receive their honorary diplomas. Mrs. Cumby asked, for next year, if the Board could go on a few trips to schools to see what is happening in the schools with the students. Mrs. Cumby stated she enjoyed the student presentations.

Mrs. Liggon stated she enjoyed seeing the two veterans receive their honorary diplomas. Mrs. Liggon asked about providing before and after school child care for students at Central Elementary School. Mrs. Liggon expressed appreciation to the staff for their work on the FY19 School Operational Budget.

Mr. Henderson stated the "Day of Giving" was awesome and thanked Dr. Wells for organizing the event. Mr. Henderson reminded Board members of the meeting on Saturday, April 14, 2018, at 9:00 a.m.

Mr. Henderson asked if there was a motion to adjourn the meeting.

Upon motion by Mrs. Thompson, seconded by Mr. Mayo and unanimously carried, the Board adjourned the meeting at 8:22 p.m.



Teresa C. Crouch, Clerk  
Amherst County Public Schools



W. Michael Henderson, Chairman  
Amherst County Public Schools