

The Amherst County School Board met in special session on Saturday, March 3, 2018, in the Board Room of the School Administration Office, Amherst, Virginia at 9:07 a.m.

PRESENT: W. Michael Henderson, Chairman
 David S. Cassise
 Jennifer E. Cumby
 Francisco D. Mayo
 Craig S. Terwilliger
 Abby J. Thompson

ABSENT: Priscilla M. Liggon, Vice Chairman
 Haleigh Tomlin, Student Representative

Mr. Henderson called the meeting to order, thanked Board members for attending, and welcomed Dr. J. David Martin and Dr. Roger Collins, representatives for Real Synergy, L.L.C. Dr. Martin and Dr. Collins will be assisting the School Board with the Superintendent search.

Mr. Henderson asked if there was a motion to approve the agenda.

Upon motion by Mr. Terwilliger, seconded by Mrs. Thompson and unanimously carried, the Board approved the agenda for the March 3, 2018, special School Board meeting.

Mr. Henderson stated the first item on the agenda was a closed meeting for personnel matters.

Mrs. Cumby arrived to the meeting during the closed session.

Pursuant to Section 2.2-3711 (A) (1), of the Code of Virginia, upon motion by Mr. Cassise, seconded by Mr. Mayo and unanimously carried, the Board convened a closed meeting for personnel matters – evaluation and performance of an employee(s)

Upon motion by Mr. Cassise, seconded by Mr. Terwilliger, the Board resumed their meeting in open session.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Amherst County School Board has convened a closed meeting on this date pursuant to an affirmative record and in accordance with provisions of the Virginia Freedom of Information Act, and

WHEREAS, Section 2.2 – 3712 (D) and 2.2 - 3711 of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in accordance with provisions of the Freedom of Information Act; and

NOW, THEREFORE BE IT RESOLVED that the Amherst County School Board hereby certifies that to the best of each members knowledge (i) only public business matters lawfully exempted from open meeting requirement by Virginia law were discussed in the closed meeting to which certification applies, and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

Upon motion by Mrs. Thompson, seconded by Mr. Cassise and unanimously carried, the Board certified that they discussed only permissible topics.

AYES: Thompson, Henderson, Terwilliger, Cassise, Mayo

NAYS: None

ABSTAINED: Cumby

Mr. Henderson stated the next item on the agenda was discussion of the profile.

Dr. Martin provided each Board member a notebook.

Dr. Martin and Dr. Collins reviewed the following data that was included in the notebook:

- Results of face-to-face interviews; survey, and public hearing
- Results of the community survey ranked in order
 - Characteristics, skills, and knowledge that the next Superintendent of Amherst County Public Schools must possess
 - Challenges of the Amherst County Public Schools
 - Advice for the new Superintendent of Amherst County Public Schools that would aid in his/her success

Board members reviewed and discussed in detail the information that was provided. Dr. Martin stated the information would be used to help develop a profile and notice to seek candidates for the next Superintendent of Amherst County Public Schools.

Dr. Martin provided Board members a sample profile and notice that he and Dr. Collins developed based on the analysis of the face-to-face interviews, surveys, and public comments. Board members reviewed, discussed and made recommendations to change and add wording to the sample profile. Dr. Martin stated he would make the recommended changes and send out to Board members for final review. Board members will consider approval of the profile during the March 8, 2018, regular School Board meeting.

Dr. Martin provided Board members a sample application for the Superintendent search.

Board members reviewed the sample application provided and recommended changes to the number of characters for essays and questions. Board members discussed whether or not to have the applications sent to a post office box. After much discussion, the Board asked if the application could be placed on the website and included in the WinOcular application system that the division currently uses for teacher and classified applications. If this option is used, there would need to be a special sign-in account for only Dr. Martin to access. If WinOcular is used, access cannot be obtained by anyone else in the division. If a special sign-on with WinOcular cannot be set up, Board members asked if a special email address could be set up for Dr. Martin to access the information. The applicants would create a PDF of the application to include all requested information and email to Dr. Martin.

Dr. Martin and Dr. Collins will be attending the March 8, 2018, regular School Board meeting.

Mrs. Crouch and Dr. Martin will check with Mr. Joe Goldman, Supervisor of Technology, on Monday to see which option is available.

Board members also discussed having a special notice on the website that includes all information regarding the Superintendent search. Dr. Martin stated he would be talking with Mr. Goldman the first of the week.

Mr. Henderson asked if there was a motion to adjourn the meeting.

Upon motion by Mr. Mayo, seconded by Mr. Cassise and unanimously carried, the Board adjourned the meeting at 12:48 p.m.



Teresa C. Crouch, Clerk
Amherst County Public Schools



W. Michael Henderson, Chairman
Amherst County Public Schools